



# G70: Guest Relations Attendant (Suncoast Hotel)

Tsogo Sun welcomes job applications from passionate and hard-working team players who want to be part of our ever growing Tsogo Sun family. We value our employees and provide them with the means to grow within the company, opening many doors in the process. If this is an offer that excites you, send in your application and you could be the newest addition to our family.

### Our successful Guest Relations Attendants...

- ensure **excellent customer service levels** are maintained when processing reservations and guest requests
- ensure all **administrative functions** of the guest services areas are fulfilled accurately and efficiently, with strict adherence to the hotel's standards and procedures
- actively participate in a **working environment** where staff are fully trained, supportive of each other and competent
- maintain the **health, hygiene and professional appearance** of the reception area and all who work in it
- work as part of a team or individually to deliver high **quality standards**.

If you have these **qualifications**, join our team: Matric (NQF 4) or equivalent; good numeracy, verbal and written English skills (NQF 4), Opera system experience, and two years hospitality experience.

**CLOSING DATE: 25 February 2026**

To **apply**, your written application must include:

- CV (maximum 4 pages)
- contactable references (with telephone numbers)
- covering letter with three reasons why you're our top candidate for the job!

To **apply**, **click on the below link or scan the QR code:**  
<https://app.smartsheet.com/b/form/3d5260a7d13648a6aca0cdb2e1c16907>



*Only successful applicants will be contacted*

# TSOGO SUN CASINOS . HOTELS

**ENTERTAIN. IT'S WHAT WE DO.**

TSOGO SUN PROUDLY SUPPORTS THE NATIONAL RESPONSIBLE GAMBLING PROGRAMME. WINNERS KNOW WHEN TO STOP. ONLY PERSONS 18 YEARS AND OLDER ARE PERMITTED TO GAMBLE. NATIONAL PROBLEM GAMBLING COUNSELLING TOLL-FREE HELPLINE 0800 006 008.

